

The monthly meeting of the Washington County Park Authority was held Monday, January 19, 2026, at 6:33 pm at the Washington County Gov't Center.

Present: Rusty Belcher, Rick Call, Steven Statzer (Chairman), Ben Casteel, Lisa Wilson, Claude Worrell, Jennifer Blankenship

Absent: none

Park Authority Meeting Agenda – January 19, 2026
6:30 PM, Washington County Government Center

1. Public Comment - at least 3 break-ins have occurred at the Washington County Park. Claude Worrell shared that he heard from a camper about one. The board is made aware and Kat Hixson (new Park Supervisor) is investigating and Washington County Sheriff's Office has been notified. Kat has found evidence of people trespassing in the park during the closure. It was suggested that WCSO be given a key to the campground gate so they can patrol periodically. Kat has been going to the park daily since she started.
2. Washington County Park Authority Manager Report –
Kat reiterated the security issues and the need to address via a security guard. Kat is planning on doing a 5-year financial analysis. Will discuss rate increases in new business. Leak issues are still occurring, about \$300 / month over typical amount. CPU for campground is not operational. Steven will take a look at it. Vehicles need maintenance including registration. Kat is working with financials and will have a better synthesis.
3. Recreation Department Report (none – position vacant):
4. Submitting and approval of the December Minutes (attached): Rusty made a motion to accept the minutes, Claude seconded, All in Favor (7-0-0)
5. Approval to pay the December Bills and Approval of the December Financial Report: Jennifer made a motion to approve paying the December bills and approve the December financial report, Rusty seconded. All in favor (7-0-0)
6. Old Business:
7. New Business:
 - a. 2026 Campground Rates – Our daily rates are on the lower end, but fairly standard. See fee schedule currently on website. Our monthly rate (not currently advertised) is \$200 (fenceline) - \$250 (lakeside). It was suggested to increase the rates to keep up with inflation and cost of

operations. Jennifer made a motion to increase the monthly rental rates \$60 a month with a \$10 discount if paid with cash, check, or money order with a \$100 discount if entire season is paid with cash by April 1st. Rick Call seconded, All in favor (7-0-0).

Due to a need to add security in the off-season, Jennifer made a motion to increase the winter retention fee by \$120 with a \$20 discount if paid with cash, check, or money order and a \$1.00 increase on bagged ice. Lisa Wilson seconded, All in favor (7-0-0). Rick Call Made a motion to increase daily rentals for waterside RVs to \$55 on weekday, \$60 on weekend, and \$70 on peak occupancy weekends (Memorial Day weekend, Independence Day weekend, and Labor Day weekend), regular RVs to \$50 on weekday, \$55 on weekend, and \$65 on peak occupancy weekends (Memorial Day weekend, Independence Day weekend, and Labor Day weekend). Tent camping \$25 for weekday, \$30 for weekend, and peak occupancy weekends (Memorial Day weekend, Independence Day weekend, and Labor Day weekend). Claude seconded, All in Favor (7-0-0).

- b. 2025-2026 Budget and 5-year financial review
 - i. Kat will review the budget and work on a financial review
- c. 2026 Hourly Rate for booth/park attendant (tabled)
- d. Host Replacement for Campgrounds (tabled)
 - i. Common Concessions
 - ii. Expectations
 - iii. Preferences
- e. Hiring for Spring 2026
 - i. Security Guard (contract/non contract) Jennifer made a motion to give Kat the directive to proceed with contracting a security company on a trial basis. Rick seconded. All in Favor (7-0-0) Kat will report back via e-mail before making a final decision.
 - ii. Park attendant
 - iii. Maintenance (on Site)
 - iv. Booth Attendant
- f. Maintenance Contracts with County (tabled)
- g. 2026 campground rules and regulations
 - i. Claude made a motion to change “manager” to “management” in the rules and regulation, Rick seconded, All in Favor (7-0-0)
- h. 2026 ball field rules/regulations and hold harmless agreements
 - i. Jennifer made a motion to keep these ball field rules/regulations and hold harmless agreements the same as 2025. Rick seconded, All in Favor (7-0-0)
- i. 2026 ball field rates (tabled)
- j. Campground check-in/check-out times
- k. General housekeeping and ad hoc items (ongoing issues, concerns, etc.)

- i. Sites for drawings: 44 are currently open, mostly temporary. Ben made a motion to give Kat the guidance to develop a list of sites to enter into a drawing for seasonal sites. Jennifer seconded, all in favor (7-0-0).

At 8:55 PM, Jennifer made a motion to enter a 5-minute recess but extend the meeting beyond 9 PM to complete certain business items. Lisa seconded, all in favor (7-0-0).

8. Board Member Action Items:

- A. Ben Casteel –
- B. Rick Call – reach out to Town of Glade Spring to discuss Leo Sholes
- C. Jennifer Blankenship – ask Jason to join next meeting to discuss Leo Sholes
- D. Steven Statzer – ask school board to join next meeting to discuss Leo Sholes
- E. Claude Worrell-
- F. Lisa Wilson-
- G. Rusty Belcher-

Next meeting will be held February 16 at the Washington County Gov't Center at 6:30 PM,

Jennifer made a motion to adjourn at 9:27 PM, Rick seconded, all in favor (7,0,0)

Sincerely,

Steven Statzer, Chairman

BIC