

The monthly meeting of the Washington County Park Authority was held Monday, January 13, 2025, at 6:30 pm at the Washington County Gov't Center. The meeting had been rescheduled from the regular date due to snow and ice

Present: Jim Hutton, Lisa Wilson, Claude Worrell, Steven Statzer (Chairman), Ben Casteel, Rusty Belcher, Jennifer Blankenship, Jason Haga, Tony Fetty

Absent: (none)

**Park Authority Meeting Agenda** – January 13, 2025  
6:30 PM, Washington County Government Building

1. Public Comment: none
2. Washington County Park Authority Manager Report:
  - a. Participation in parade was a success
  - b. Splash pad tank delivered, is now onsite
  - c. New Reservation system is 99% ready with some tweaking on Tony's end. Reservations should begin the 15<sup>th</sup> of this month.
3. Recreation Department Report: N/A – master plan study ongoing
4. Submitting and approval of the December Minutes: Claude Worrell made a motion to accept the minutes, Jennifer seconded, motion carries unanimously (6-0-0)
5. Approval to pay the December Bills and Approval of the November Financial Report: Jennifer made a motion to pay the December bills, Jim Hutton seconded, motion carries unanimously (6-0-0)
6. Old Business:
  - a. **Army Corps of Engineers Request** – no updates; concern expressed about timing and lack of discussion since first meeting with them. If work continues into park opening, lease amount would increase substantially. Rusty described issues associated with the Army Corps of Engineers and expressed a need to abscond from any business with them.
  - b. **Camp Host Job Position** – no updates, position posted
  - c. **Splash Pad** – tank delivered
7. New Business:
  - a. Reminder for Financial Disclosure / Conflict of Interest form
  - b. 2025 Rules & Regulations – Ben made a motion to approve the 2025 Rules & Regulations package, seconded by Claude motion carries unanimously (6-0-0).
  - c. Financial Report completed by Robinson, Farmer, Cox Associates, PLLC

- d. Tony purchased a new mower for \$600 through an auction company coming from County of Roanoke.
- e. 3.4% increase for minimum wage took place for Virginia as of January 1<sup>st</sup>, 2025 – current minimum wage is at \$12.41 – they are currently being paid \$12.75. Jennifer made a motion to increase pay for booth attendants to \$13.75 hourly; lead maintenance and ballpark maintenance to \$18 hourly, and all other maintenance positions to \$17 hourly. Claude seconded, motion carries unanimously (6-0-0)

8. Board Member Action Items:

- A. Ben Casteel -
- B. Jim Hutton -
- C. Jennifer Blankenship-
- D. Steven Statzer-
- E. Claude Worrell-
- F. Lisa Wilson-
- G. Stuart Wright-
- H. Rusty Belcher-

Jennifer made a motion to adjourn. Claude seconded, all in favor. Meeting adjourned at 8:13 PM.

Next meeting will be held February 3 at the Washington County Government Building.

Sincerely,

Steven Statzer, Chairman

BIC