

The monthly meeting of the Washington County Park Authority was held Monday, November 4th, at 6:30 pm at the Washington County Building.

Present: Jim Hutton, Lisa Wilson, Claude Worrell, Steven Statzer (Chairman), Ben Casteel, Tony Fetty, Jason Haga

Absent: Jennifer Blankenship , Rusty Belcher

### **Park Authority Meeting Agenda**

1. Call to Order: 6:34 PM
2. Public Comment:
  - a. Kyrsten Sandle (Realty Specialist), Kevin Gilliard, Fred Ferney, Dale Barrett, James Walker, Lori Murphy, Ben Porter (Army Corps of Engineers), Matt Long (Environmental Chemical Corporation / ECC), Veronica Luttrell – all here to discuss assistance with debris removal for South Holston Lake and would like to use Washington County Park. Asking for support for 1 year and permission to use the park as a staging area. ECC is prime contractor for debris removal. Currently working at Claytor Lake for same purpose. Using amphibious equipment to offload debris removed by barge. Propose to use boat launch parking lot as staging area. Army Corps of Engineers will repair and repave parking lot damage that will be incurred. Washington County Park is selected because of access and safety. (see map attached) ECC has been engaged in this type of work for 40 years and is a contractor for the federal government.  
Gillard has added that the ramp would need to be closed for 90-120 days for the safety of the public.
  - b. Constituent asked about Salt Trail – asked for Park Authority to examine.
3. Ben made a motion to change the agenda to proceed with New Business as related to the Public Comment from Army Corps of Engineers. Seconded by Jim Hutton, All in Favor.

#### New Business -

- a. Army Corps of Engineers and Environment Chemical Company request for lease
  - i. Steven asked about level of compensation. Kyrsten replied that the standard would include repair and compensation based on income period to standard or greater. Ben asked about timeline. 90 days is the suggested timeline.
  - ii. Jim asked about Start Date. Matt replied that they would like to begin next week.
  - iii. Jim made a motion to proceed with giving the Chairman the authority to sign a lease agreement. Ben seconded. Motion carries unanimously 5-0-0
- b. Tony requested to open up the following sites: 41, 66, 104, 126, 133, and 137 for a drawing that will open up January 1st to February 1<sup>st</sup>. Claude made a motion to do

so, Jim seconded. All in favor. Motion carries unanimously

- c. Surplus items listed by Tony, he requests to sell these through Govdeals.com or Public Surplus and will see who is best. Ben made a motion to allow the sale of the equipment, Lisa seconded. All in favor. Motion carries unanimously
- d. Holiday Bonus / Ham – Ben made a motion to continue with the tradition of providing a \$100 bonus (after taxes) for all park employees and also to purchase a Ham or Turkey for Jason and Tony. Jim offered a friendly amendment to include the secretary in the Ham or Turkey. Ben accepted. Claude seconded. All in Favor. Motion Carries Unanimously. 5-0-0
- e. Ben made a motion to proceed with the quote VenTek International for the Bill & Credit Card M600 Automated Fee Machine, Installation, and Software. Jim seconded. All in favor. Motion Carries unanimously 5-0-0.
- f. Ben made a motion to table discussion on Splash Pad for the December meeting. Lisa seconded. All in Favor. Motion Carries unanimously 5-0-0

4. Washington County Park Authority Manager Report:

- a. Tony reported Trunk or Treat on Saturday, October 19 was a smashing success. Estimated 400-500 people.
- b. Tony is working on discovering information about getting a camp host for 2025 season. Most places get free rent, but still must pay utilities.
- c. Review of 3 quotes provided by Hamilton, ParkingBoxx, and VenTek International for automated entry gate operator. On top of quote would include \$10,000 cost for 3 gates and asphalt work that could amount to an additional \$10,000.
- d. Review of Splash Pad Quotes from Holston Mechanical and MJB Enterprises, LLC (excluding electrical and concrete).
- e. Reservation system issues continue. Tony would like to switch to RMS, but needs to verify gateways and processors. Ben Motioned to transfer from ResNexus (current processor) to RMS at an estimated cost of \$1500 up front. Lisa seconded. All in Favor, passed unanimously 5-0-0.

5. Recreation Department Report: N/A

6. Submitting and approval of the October Minutes: Motioned by Jim, Seconded by Claude Worrell, passed unanimously 5-0-0

7. Submitting and approval of the October Special Meeting Minutes: Motioned by Jim, Seconded by Lisa Wilson, passed unanimously 5-0-0

8. Approval to pay the October Bills and Approval of the September Financial Report: Jim Hutton made a motion to accept and approve October Bills and September Financial Report, Lisa seconded, motion passed unanimously 5-0-0

9. Old Business:

i. **Certificate of Deposit** – removed but not moved yet.

10. Board Member Action Items:

- A. Ben Casteel – Ask bout forest service contract for camp host.
- B. Jim Hutton -
- C. Jennifer Blankenship-
- D. Steven Statzer- Press release for Army Corps of Engineers / Damage Control / Relocate CD / Communicate Lease details.
- E. Claude Worrell-
- F. Lisa Wilson-
- G. Stuart Wright-
- H. Rusty Belcher-

Next meeting will be held December 2nd at JJ's at 6:00 PM.

Following the conclusion of business, Ben made a motion to adjourn which was seconded by Claude. The motion passed 5-0-0, and the body adjourned at 8:28 PM.

Sincerely,

Steven Statzer, Chairman

BIC