

The monthly meeting of the Washington County Park Authority was held Monday, June 3, 2024 at 6:30 pm at the Washington County Building.

Present: Ben Casteel (Chairman), Dr. Belcher, Jim Hutton, Claude Worrell, Jennifer Blankenship, Lisa Wilson, Stuart Wright, Steven Statzer (Secretary), Jason Haga, Tony Fetty.

Absent: None

### Minutes

1. The meeting was called to order at 6:34 PM with a quorum present.
2. Public Comment: N/A
3. Washington County Park Authority Manager Report:
  - a. Excavation process for the splash pad has begun, progress is running smoothly, but work is weather dependent.
  - b. Large outing for the cub scouts happened last weekend, reception was positive.
  - c. Fence Damage - a motorist has damaged the fence for the boat lot, and insurance has been contacted. Insurance has accepted fault, and progress is imminent.
  - d. Site drawings are in progress for sites 60, 101, 114.
  - e. Ads for upcoming events are currently running.
  - f. The park received the TVA CampRight Gold award for 100% compliance with their best practices.
  - g. Memorial day- the park was very busy, with high rates of gate fees coming in.
  - h. Digitization of the check-in/out process is progressing, but there are some training issues lingering.
  - i. Recreation study - there is an upcoming meeting on June 27th with the study staff, plus committee members.
  - j. Beaver Dam/Trail Days- cleanup efforts were major following the conclusion of the event.
  - k. Leo Scholes Scheduling Issue- Little league was still playing and led to a small scheduling conflict that has since been resolved amicably.
  - l. Ball field assistant - Tony has hired some extra assistance at the fields at sholes.
  - m. Bleachers - There has been an issue with the quotes for bleacher

purchases, but the new one has arrived today. The County has approved part of the funds. Steven Statzer moved to cover the difference between the old number and new (approximately \$4,000) if the county does not. Motion was given a second by Jim Hutton, and passed 6-0-0.

- n. A motion was made by Steven Statzer to seek an additional vehicle for the park either via county surplus donations, or by purchase authorized up to \$4,000. A second was offered by Jennifer Blankenship. The motion passed 6-0-0.
4. Recreation Department Report : N/A
5. Submitting and approval of the May Minutes. : A motion was offered to approve the minutes as submitted by Claude Worrell, with a second from Stuart Wright, with the motion passing 6-0-0.
6. Approval to pay the June Bills and Approval of the April Financial Report: jim moved, me 2nd 6-0-0
7. Old Business:
- a. Insurance renewals (continued from last meeting): A motion to renew the parks insurance for the net year was offered by Steven Statzer, with a second from Jennifer Blankenship. The motion passed 6-0-0.
8. New Business:
- a. New Board Member Welcome
  - b. A motion was brought by Steven Statzer to amend the agenda, placing the closed session for compensation before the budget work session, and to simultaneously enter closed session for above purposes. Jennifer Blankenship offered a second, and the motion passed 6-0-0. The board entered closed session at 7:43 PM.
  - c. The board requested the presence of Tony Fetty at 8:13.
  - d. At 8:31 PM, the board voted 6-0-0 to re-enter open session. Action on employee compensation was tabled for a special session scheduled on June 13th at 6:30 PM. A motion was brought to table the compensation section to the June 13th called meeting by Steven Statzer, with a second from Rusty Belcher. The motion passed 6-0-0.
  - e. Budget Work Session -
  - f. Approval of Budget - A motion was brought to approve the budget as submitted with the remainder to be determined at the June 13th meeting by Claude Worrell, with a second from Jennifer Blankenship. The motion passed 6-0-0.

9. Board Member Action Items:

- A. Ben Casteel - Ben to meet with Kendall (county HR) on June 4th, and deliver a report at the called meeting. Chairman Casteel will continue preparing The Boys for the upcoming BBQ & bluegrass event at the park.
- B. Jim Hutton -
- C. Jennifer Blankenship -
- E. Claude Worrell -
- F. Steven Statzer -
- G. Stuart Wright -
- H. Lisa Wilson -
- I. Dr. Rusty Belcher -

The Boards next scheduled meeting will be on July 1st, 2024 at the Washington County Government Building.

A motion to adjourn was brought by Steven Statzer with a second from Claude Worrell. The motion passed 6-0-0 and the board adjourned until June 1 at 9:16 PM.

Sincerely,

Ben Casteel

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