

## July 27, 2023 – Park Authority Minutes

Meeting called to order at 6:40 pm at The Washington County Building by Ben Casteel.

Present: Ben Casteel - Chairman, Jim Hutton, Claude Worrell, Steven Statzer, Jennifer Blankenship, Tony Fetty & Jason Berry.

Absent: Stuart Wright

Public Comment: N/A

### Park Authority Manager Report:

1. Working on tree trimming and cutting and have come to a pausing point for now.
2. Had a wifi issue last month.
3. 4<sup>th</sup> of July week was very busy, largest gates since being in town.
4. Next Friday we should have the gate finally up.
5. Still working on the splash pad project.
6. Touch a Truck is Aug 12, 2023
7. We were about to pack up the waterlines at Sholes and Little League said they will have Fall Ball.
8. Website- I'm going to wait and put the new landing page after website traffic slows down.

Recreation Department Report: "I've only been back to work full time for two weeks and one of my bosses says they want to continue the recreation department, so I am working on trying to figure out a new plan." – Jason Berry

A Motion was made to approve the June 22, 2023, meeting minutes by Jim Hutton and seconded by Steven Statzer. The Motion Passed 5-0-0.

A motion was made to approve the July payroll and the June Financial Report by Jennifer Blankenship and seconded by Steven Statzer. Motion passed 5-0-0.

### Old Business:

Mendota Trail Head Project- Jason Berry went over the Gift Agreement between Mendota Trail Conservancy and County of Washington, Virginia and Washington County Park Authority.

A motion was made by Steven Statzer and seconded by Jim Hutton to sign both agreements and move forward with the Mendota Trail Conservancy Trail Head. The motion passed 5-0-0.

A motion was made by Steven Statzer and Seconded by Claude Worrell to move the Park Authority Meetings from the 4<sup>th</sup> Thursday to the 1<sup>st</sup> Monday of each month moving forward. With the first Monday being Labor Day in September, Jennifer suggested continuing with the 4<sup>th</sup> Thursday in August and then pick back up Oct 2, 2023. The motion passed, 5-0-0.

New Business:

1. Board Elections – A motion was made to open nominations by Jennifer Blankenship and seconded by Steven Statzer. The motion passed, 5-0-0.

Jennifer Blankenship nominated Ben Casteel as Chair and Claude Worrell seconded. Jennifer Blankenship voted to closed nomination and seconded by Steven Statzer, The motion passed, 5-0-0.

A motion was made by Steven Statzer that the remaining two offices were to be nominated and voted in block seconded by Jennifer Blankenship. The motion passed, 5-0-0.

A motion was made to open nominations by Ben Casteel nominated Jim Hutton for Vice President and seconded by Steven Statzer.

Jennifer Blankenship nominated Steven Statzer for Secretary and seconded by Claude Worrell. The motions carried unanimously.

2023-2024 Officers:

Ben Casteel- Chair

Jim Hutton – Vice Chair

Steven Statzer - Secretary

A motion was made by Jim Hutton to pay board members \$110.00 a meeting and \$160.00 for officers, including Chair, Vice Chair and Secretary and seconded by Claude Worrell. The motion passed, 2-1-1.

Board Member Action Items:

- a. Ben Casteel – Job Description for Park Superintendent, getting together with Tony about Sound Equipment and take some drone pictures.
- b. Jim Hutton – Pickleball court in Glade Spring.
- c. Jennifer Blankenship – Turning over secretary items to Steven.
- e. Claude Worrell –
- f. Steven Statzer-
- g. Stuart Wright -

Next scheduled meeting is August 24, 2023, at 6:30 pm at The Washington County Building.

A motion to adjourn by Jennifer Blankenship and seconded by Jim Hutton.  
Motion passed 5-0-0.