

## April 27, 2023 – Park Authority Minutes

Meeting called to order at 6:32 pm at The Washington County Building by Ben Casteel and zoom.

Present: Ben Casteel - Chairman, Jim Hutton, Claude Worrell, Stuart Wright, , Keith Bazyk, Steven Statzer & Tony Fetty.

Absent: Joy Allen, Jennifer Blankenship

Public Comment: There is an upcoming event to turn on the lights at Leo Scholes Tuesday after next, no business will take place for the board. Chairman Casteel offered a report of his presentation to the Board of Supervisors.

### Park Authority Manager Report:

1. DCR Grant for Trails: Tony reached out to a firm, but is unsure if they can get down in time for a quote. He engaged two other firms for trail design, but has not heard back yet. Grant due May 9.
2. Park Authority Main Site: Tony has made changes to the website, with a primary landing page for the Authority and subpages for parks.
3. The arborist has come, and taken about half of the trees needed at this time, he will be coming back.
4. August 12 Touch a Truck date set.
5. Live Music: Tony has reached out for some quotes, but has run into some problems getting artists with their own PA systems.
6. Online Payments: the feature has arrived for online payments for long-term rentals, with seasonal campers being able to see balances and payments starting May 1st.
7. Lights at Leo Scholes are officially operational: test fired Monday 22nd, and are confirmed to be working as designed at this time.
8. DWR Habitats for Fish: DWR needed a letter from Tony to complete, but there will be a change in location.
9. Pillars: Tony is working with new firms to get a quote.
10. Park Superintendent: Tony reached out to HR and other localities, and provided the new benefits schedule.
11. Tony's Insurance: He requested we expand his benefit to cover for the family plan at 100%

Recreation Department Report: Joy Allen was not present, but Tony said she is preparing for Trail Days.

A Motion was made to approve the March meeting minutes by Claude Worrell,

seconded by Jim Hutton. The Motion Passed 5-0-0.

A motion was made to approve the April payroll and the March Financial Report by Steven Statzer and seconded by Keith Bayzk. Motion passed 5-0-0.

Old Business:

1. N/A

New Business:

1. A Motion was made to enter closed session by Jim Hutton and seconded by Claude Worrell to discuss pay details at 7:28 PM. Open Session resumed at 8:06.
2. Insurance: The Board unanimously agreed to sign the current insurance offer we had on hand.
3. Budget: The Board will review the budget and an initial plan next month, with the budget finalized in June.

Board Member Action Items:

- a. Ben Casteel - N/A
- b. Jim Hutton – Call the Mayor of Glade for May 9th Lighting.
- c. Jennifer Blankenship – N/A
- d. Keith Bazyk- N/A
- e. Claude Worrell – N/A
- f. Steven Statzer - Contact coach of Cornerstone Christian for May 9th Lighting.
- g. Stuart Wright - N/A

Keith Bayzk offered his resignation to the board citing work obligations. The board thanks him for his years of faithful service, and wishes him the best of luck in his future endeavors.

Next scheduled meeting is May 25, 2023, at 6:30 pm at The Washington County Building.

A motion to adjourn by Claude Worrell and seconded by Jim Hutton. Motion passed 5-0-0.